**Declaration of Conflict of Interest**

**(confidential)**

**Evaluator** \_\_\_\_ \_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Proposal number** | **Coordinator** | **Project title** | **Conflict of interest** |
| **yes** | **no** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

You should refrain from reviewing the above listed applications if a conflict of interest exists or could be perceived to exist. There is a conflict of interest if you stand to profit professionally, financially or personally from approval or rejection of the application. You should also refrain from reviewing the application if you have published together with the applicant or the partners.

A Conflict of Interest may include the following:

* Relatives, personal ties or conflicts;
* Close scientific collaboration, e.g. implementation of joint projects or joint publications within the past 3 years;
* Direct scientific competition with personal projects or plans;
* Close proximity, e.g. member of the same scientific institution or impending change of the reviewer to the institution of the applicant or vice versa;
* Teacher/student relationship, unless a following independent scientific activity of more than 10 years exists;
* Dependent relationship in employment during the past 3 years;
* Participation in current or recently concluded professional appointment proceedings;
* Current or prior activity in advisory bodies of the applicant’s institution, e.g. scientific advisory boards;
* Personal economic interests in the funding decision.

In case please inform the [Name of initiative] Secretariat.

If you cooperate or have cooperated with the applicant or the partners but the cooperations do not relate at all to the present application, please mention this fact and review the application. Your declaration will be treated in strict confidence by the [Name of initiative] Secretariat and will under no circumstances be passed on to anybody else. There is no need to mention normal scientific contacts, for example at conferences or workshops.

Please mark the Proposals in the list, indicating a conflict of interest or not and return this declaration via e-mail to [email address] until the [date].

In addition, please bring the originally signed form to the first evaluation meeting ([date and palce];). If you are not participating in the meeting please send the form by mail.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(date) (name) (signature)