**PROJECT FINAL REPORT**

1. **Identification of project and participants**

**[PROGRAMME/INITIATIVE] Grant Agreement No:***(prefilled by Programme/Initiative)*

**[PROGRAMME/ INITIATIVE] acronym:***(prefilled by Programme/Initiative)*

**PROJECT FULL TITLE**

**Project acronym:**

**Project number** :

**Periodic report** : Number

**Period covered: from: to** :

**Date of submission:**

**Project coordinator:**

**Name, title and organization of the representative of the project's coordinator:**

**Tel:**

**Fax:**

**E-mail :**

**[Name Initiative] website address:**

**Identification of project participants/beneficiaries (includes PIC code + official national registration number)**

(1) < project coordinator >

(2) < name, organisation, country/region >

(3) < name, organisation, country/region >

(4) < name, organisation, country/region >

(5) < name, organisation, country/region >

1. **Final publishable summary report**

Final publishable summary report of the key findings and impacts written for a non-technical audience, which *"the ERA-net"* may use to communicate results to user. *(The [Name Initiative] can define the maximum number of words)*

1. **Detailed description of activities and final results**

List major objectives of the project. Describe briefly whether the objectives of the research have been achieved and outline the principal outcomes of the work and their significance to the field. *(The [Name Initiative] should define the number of pages (3-10?) and font size)*.

1. **Milestones and deliverables**

**Milestones** (The milestones here are examples)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Milestone** | **Partner responsible** | **Date**  **(dd/mm/yyyy)** | **Progress** | **Comment** |
| Project start-up |  |  |  |  |
| Project Kick off meeting |  |  |  |  |
| …. |  |  |  |  |
| Project finalization meeting |  |  |  |  |
| Final report |  |  |  |  |

**Deliverables**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Deliverable name** | **Partner responsible** | **Date**  **(dd/mm/yyyy)** | **Progress** | **Comment** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Please indicate whether the planned deliverables and milestones for the period, as described in the proposal, have been completed, delayed or readjusted (Progress column).

1. **General description of the cooperation over the duration of the project**

Factual description, specifying the input of each participant. Describe the added value of doing the work in a transnational project.

1. **Impact statement**

Please give a short description of impacts resulting from work.

• Ethics

• Work force statistics

• Gender Aspects

• Synergies with Science Education

• Interdisciplinarity

• Engaging with Civil society and policy makers

1. **Use and dissemination of foreground (including list of scientific publications (if relevant)**

**Dissemination measures**

**List of publications derived from this project, including those in preparation, in review and in press**

**Dissemination of results and knowledge transfer** (Participation in scientific events; posters and presentations)

**Significant external interactions in the project,Technology transfer, List of achieved**

**degrees / patents / other outcomes in the project**

Describe to what degree these results have been achieved as a result of cooperation between the partners in the project

**Follow up activities and plans for further exploitation of the results**

What sort of follow-up activities should take place to ensure that the results of this project are applied to the fullest extent possible?

**Media and Communication to the general public**

**8. Final financial report**

Please provide an explanation of personnel costs, subcontracting and any major direct costs incurred by each beneficiary, such as the purchase of important equipment, travel costs, large consumable items, etc. linking them to work packages.

There is no standard definition of "major direct cost items". Beneficiaries may specify these, according to the relative importance of the item compared to the total budget of the

beneficiary, or as regards the individual value of the item.

These can be listed in the following tables (one table by participant):

|  |  |  |  |
| --- | --- | --- | --- |
| **Table 1: personnel, subcontracting and other major direct costs items for beneficiary 1** | | | |
| **Work package** | **Item description** | **Amount** | **Explanation** |
| Ex. 2, 3, 6 | Personnels costs | 45.000 € | Salaries…. |
|  | Subcontracting |  |  |
|  | …. |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total direct costs** | | **87.000 €** | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Table 1: personnel, subcontracting and other major direct costs items for beneficiary 2** | | | |
| **Work package** | **Item description** | **Amount** | **Explanation** |
| Ex. 2, 4, 5 | Personnels costs | 53.000 € | Salaries…. |
|  | Subcontracting |  |  |
|  | …. |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total direct costs** | | **122.000 €** | |

Financial statements – summary financial report

Please submit a separate financial statement from each beneficiary together with a summary financial report which consolidates the statements of all the participants in an aggregate form, based on the information provided each participant.